



**MEETING OF ALLITHWAITE AND CARTMEL PARISH COUNCIL
BEING HELD ON**

**Thursday 14th October 2021
Cartmel Village Hall at 7pm**

AGENDA

1. **Apologies:** Cllr Gardener
2. **Declarations of Interest:** From elected and co-opted members in respect of items on the agenda
3. **Requests for Dispensations:** From elected and co-opted members in respect of items on the agenda
4. **Approval of Minutes:** 16 September and 24 September 2021 (PC and extraordinary PC meeting respectively) previously circulated for comments and amendments
5. **Public Participation:** Please notify the Parish Clerk acpc.clerk@gmail.com in advance if you plan to attend so that the appropriate social distancing measures can be maintained in the Village Hall.
 - a. Community Participation: Members of the public will be given the opportunity to speak, raise matters of interest or ask questions with regard to the agenda when invited by the Chair
 - b. District Council update: Cllr Hanlon
 - c. County Council update: Cllr Sanderson
6. **Action from Previous Minutes** (if not covered elsewhere on the agenda)
7. **Correspondence, meetings and consultations for information** (previously circulated):
 - a. Letter received from Mr D Fone
 - b. Notification of Allithwaite-8 running race, Saturday 6th November 2021
 - c. Cumbria Transport Infrastructure Plan, public consultation closing date 25 October 2021
 - d. Notice of CALC AGM 16 October 2021
 - e. Lakeland Trails in Cumbria event (18/9), thanks received from the organisers
 - f. Letter from potential councillor, Mr A Wilson
8. **Planning**
 - a. Consideration of relevant planning applications: NIL
 - b. Complaint from Mrs D Knipe and response from SLDC RE designation of land at Ridgeway, Jack Hill, Allithwaite: Cllrs Johnson and Lamb
 - c. Objections received regarding 2020-CIS-79 and the inclusion of "Land adjoining Tally Ho, adjacent to Greendales off Church Rd, Allithwaite, in the Call for Sites 2020: Submitted Sites, March 2021, as a potential site for housing development".
9. **Neighbourhood Plan update:** Cllr Lamb
10. **Local Plan discussion:** ALL
11. **Quarry update:** Cllr France
 - a. Proposal from Cllr France for the PC to accept the final quarry management plan

- b. Proposal to pay the remaining £1126 as a result of completing the quarry survey to the satisfaction of the PC
- c. Quarry safety fence quotation update
- d. Risk assessment update

12. Allithwaite matters:

- a. Cottage “lean-to” update: Cllr Dean
- b. Progress on improvement works to Parish Cottage (windows and door replacement and re-plastering): Cllr Dean
- c. Proposal to approve the erection of a Christmas Tree in Allithwaite Park

13. Cartmel matters:

- a. Fish Slabs tender document review and next steps: Cllr Dean

14. Finances, Audit and Risk Management

- a. The Parish Council to approve the payment of the invoices received since the last meeting, see below:

Payee	Reason for payment	Value	Approval in retrospect
Cllr Lamb	Neighbourhood Plan expenses	£83.13	Yes
A Workman	Lengthsman duties	£170.50	Yes
Grange Now	Newsletter (August)	£359.10	No
CALC	CiLCA course x2	£40.00	No
John Coward Architects	Fish Slabs 4A technical information (90% complete)	£2376.00	No
Cllr Johnson	Misc expenses (H&S/printing)	£95.94	No
SLDC	NP printing	£240.00	No
GLB signs	Quarry safety signs	£266.11	No
South Lakes Ecology	Quarry management plan (parts 2&3)	£1126.00	No
Freethought	Domain name registration	£120.00	No
PKF Littlejohn	External auditor fees	£360.00	No
J Hendry	Clerk salary (October)	£582.40	No
HMRC	Tax payment (October)	£145.60	No

- b. A proposal is made for “the Parish Council to approve the payment, by the Parish Clerk, of regular bills below £500, from known contractors/suppliers in the period falling between meetings in order to support cash-flow of our suppliers. These will appear as “approved in retrospect at each meeting.”
- c. Receive and note the conclusion of the Annual Governance Accountability Review for 2020/21

15. Highways, Hedges, Verges, Roads and Pavements:

- a. Issues for reporting on HIAMS: ALL
- b. Resignation of Parish Lengthsman to note
- c. Cartmel TRO: Cllr Dean
- d. Racecourse traffic, updates from Councillors: ALL

16. Questions / Answers: ALL

17. Items for next Agenda:

- a. To receive a bank reconciliation for year to date 2021/22
- b. Approval and adoption of the following policies:
 - i. Code of Conduct approval following review of CALC version
 - ii. Financial Regulations 2021
 - iii. Reserves Policy
 - iv. Procurement Policy
 - v. Expenses Policy
- c. To review and agree an approach to updating the Parish Asset Register
- d. Website development and launch date
- e. Review of Parish Lengthsman role and requirements
- f. Co-option of new councillor(s)

- 18. Date of next Parish Council meeting:** 11th November 2021 at 7pm in Cartmel Village Hall, councillors to convene for informal networking at 6.45pm.

Signed: Julie Hendry, Parish Clerk/Responsible Finance Officer

Date: 8 October 2021